

RICOH HONG KONG LIMITED**理光(香港)有限公司**

20/F, One Kowloon, 1 Wang Yuen Street, Kowloon Bay, Hong Kong

香港九龍灣宏遠街一號「一號九龍」20樓

Customer Service Hotline(顧客服務熱線):(852) 2833 1111

Invoice No.

賬單號碼:

Customer No.

賬戶號碼:

Issue Date

結單日期: 21/12/2021

Invoice Amt. (HKD)

賬單金額: \$2,816.28

Page No.

頁數: 1/2

INVOICE 賬單

Billing Address

Sales Order :
Reference No :
Machine Location :Monthly Fee**Contract No. H-CON-000** (Original Contract Number: W970) - Charge Information:

HKD

Charge for the 6th billing period: 05/01/2022 - 04/02/2022

\$742.00

B/W excess pages(\$0.06000) for the 4th billing period

\$23.28

Color excess pages(\$0.70000) for the 4th billing period

\$2,051.00

E & O.E.

Amount (HKD)

\$2,816.28

Meter Summary for the 1 st anniversary (1 st - 12 th) 4 th billing period(05/11/2021 to 04/12/2021)*	Opening Balance	Entitled Page	Total Free Pages	Usage	Unused c/f	Excess
B/W	496	500	996	(1,384)	0	388
Color	44	50	94	(3,024)	0	2,930

(*)All used page will be offset against the corresponding billing period's total free pages.

e.g. Usage for the first billing month will show on the third billing period and onwards.

2. Details to be added by user.

Meter Reading Period Excess Usage Charges**Machine(s) Details:**

No.	Model/Serial	B/W Reading			Color Reading		
		Start	End	Usage	Start	End	Usage
1	IM C2000... : : (30#####, #####, 80 HO...	05/11/2021 13,616	04/12/2021 15,000	1,384	05/11/2021 1,976	04/12/2021 5,000	3,024
Please report next meter reading on or before the end of next reading period		Total Usage		1,384			3,024

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Usage**Remark 備註:**

1. According to the agreement, any unused free page volume would be forfeited upon the expiration of every anniversary period (12 months).

根據合約條款, 所有剩餘之免費頁數會於該年度(每十二個月)自動扣除。

2. Please report your meter reading by sending counter sheet to fax no. (852) 2880 6088 within 5 working days from the last Business Day of each billing period.

Thereafter, RHK reserves the right to count the meter reading as the usage of the following billing period.

請於每賬單期之最後一個工作天起之5個工作天內傳真咪錶用量至(852)28806088。

理光香港保留權利將逾期遞交之咪錶用量, 計算於下一個賬單期內。

3. Should there be any variation in interpretation of the terms and conditions, the terms and conditions of the signed original agreement shall prevail. 所有條款以簽署之正本合約為依歸。

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21/12/2021

Total Due (HKD)

應付金額:

\$2,816.28

Payment Method 付款方法:

Please return this portion together with your payment to P. O. Box 68146, Kowloon East Post Office. No receipt will be issued for all cheque payment by post. Cheque should be crossed and made payable to "Ricoh Hong Kong Limited".

請將支票連同此聯根寄東九龍郵政局郵政信箱68146號本公司收。所有郵寄支票款項, 本公司將不發收據。請以劃線支票付款, 抬頭人為「理光(香港)有限公司」。



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Billing Address

Sales Order :

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Machine Location :

Apply for @Remote service today for auto-meter reporting and service support.

For details please call CS hotline at 2833 1111.

For invoice enquiry, please call Finance enquiry line at 2833 7309.

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